

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Strategy & Resources		
Contact person:	Kevin Tomkinson	Telephone number: 88659	
Subject²:	Extension of Term of Office of Independent Remuneration Panel		
Decision details³:	<p>The authority is required to establish an Independent Remuneration Panel (IRP) to make recommendations to the authority on the Members' Allowances Scheme. The authority has four⁴ members currently serving on the panel with three of those Members in 2022 having their term of office extended to 24th May 2026.</p> <p>One of the Panel Members has a term of office that is inconsistent to the others and is set to expire in June 2024.</p> <p>This decision is to extend that individuals term of office by a further 2 years to end on 24th May 2026 (to ensure consistency with the other Panel Members).</p> <p>The Panel Member concerned remains qualified to continue in the role and as such a decision has been taken to extend the term of appointment for the Independent Remuneration Panel Member as follows:</p> <p>Matthew Knight - extension for 2 years to 24th May 2026</p>		
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>An alternative option considered and dismissed was to extend the term by 4 years (which would still show an inconsistency with the other Panel Members) or seek the recruitment of 1 completely new panel member. It was felt appropriate to have consistency amongst the Panel Members.</p> <p>The option of not retaining a panel was not considered as the Council must have a</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

⁴ The statutory minimum is three

	panel with whom it may consult on matters relating to the Members' Allowances Scheme.	
Affected wards:	Not applicable	
Details of consultation undertaken⁵:	The Leader of Council, the Leader of the Opposition and all other Group Leaders have been consulted and are supportive of the proposals.	
	Ward Councillors	
	Chief Digital and Information Officer ⁶	
	Chief Asset Management and Regeneration Officer ⁷	
	Others	
Implementation	Officer accountable, and proposed timescales for implementation Deputy Head of Democratic Services	
List of Forthcoming Key Decisions⁸	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁹	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ¹⁰ for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No

⁵ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

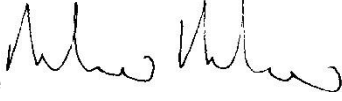
⁶ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁷ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁸ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

¹⁰ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹¹ Andy Hodson - Head of Democratic Services	
	Signature 	Date 2 nd April 2024

¹¹ Give the post title and name of the officer with appropriate delegated authority to take the decision.